

CPG MEMBER SURVEY

INSTRUCTIONS: *This survey is designed to assist CDC and health departments in assessing the effects of HIV prevention community planning (for the most recent year during which you participated in it). The opinions of community planning group (referred to here as CPG) members, who are the experts on how community planning is conducted, are very important for this purpose. Please respond to the items as openly as possible, keeping in mind that your responses will not be linked to you in any way. If you are a member of more than one CPG, please fill out a survey for each CPG you belong to.*

Date _____

Name of Jurisdiction Your CPG Represents
(State, city, territory)

Name of the CPG you will be referring to
throughout this survey

Demographic Information

Age: ☐ 16-19 ☐ 40-49
☐ 20-29 ☐ 50-59
☐ 30-39 ☐ 60+

Ethnicity ☐ Hispanic or Latino
(choose one): ☐ Non-Hispanic or Non-Latino

Sex: ☐ Male
☐ Female
☐ Transgender

Race (choose one or more category): ☐ White
☐ Black or African-American
☐ American Indian or Alaska Native
☐ Asian
☐ Hawaiian/Other Pacific Islander

Sexual orientation: ☐ Heterosexual
(choose one): ☐ Gay man
☐ Lesbian
☐ Bisexual man
☐ Bisexual woman

Type of organization you represent or are affiliated with (choose one or more):
☐ Health department
☐ Government organization (not health department)
☐ Community-based organization
☐ Member of affected community (not affiliated with organization)
☐ Health care provider
☐ Academic institution
☐ Other (please specify): _____

Type of geographic location in which you live: ☐ Urban ☐ Rural ☐ Suburban
☐ Other (please specify): _____

Does your organization receive HIV prevention funding from the health department?
☐ Yes ☐ Not applicable
☐ No

General Information About the CPG

Type of CPG

- ☐ Statewide ☐ Directly funded city
☐ Regional ☐ Local
☐ Other

How many months is one term on the CPG for members? _____ months

Approximately what number of CPG meetings that all CPG members were expected to attend did you attend last year? _____ meeting(s)

On average, how many hours do you spend on all CPG activities per month? _____ hour(s)

Including this term, how many terms have you served on the CPG? _____ term(s)

Perceptions of the Community Planning Process

Which of the following best describes the influence of CPG members? (Check the one that most applies)

- ☐ Members who are health department (HD) staff and members who are not HD staff have equal influence
☐ Members who are HD staff have more influence
☐ Members who are not HD staff have more influence
☐ I don't know

Please rate your agreement with each of the following statements

Members from organizations that receive health department funds have more influence than other members.

- ☐ Strongly disagree ☐ Somewhat disagree ☐ Somewhat agree ☐ Strongly agree ☐ I don't know

During the past year the role of the CPG has been very clear to me.

- ☐ Strongly disagree ☐ Somewhat disagree ☐ Somewhat agree ☐ Strongly agree ☐ I don't know

During the past year my role on the CPG has been very clear to me.

- ☐ Strongly disagree ☐ Somewhat disagree ☐ Somewhat agree ☐ Strongly agree ☐ I don't know

Some group members advocate for their own agenda more than for the agenda of the CPG.

- ☐ Strongly disagree ☐ Somewhat disagree ☐ Somewhat agree ☐ Strongly agree ☐ I don't know

The CPG is culturally sensitive.

- ☐ Strongly disagree ☐ Somewhat disagree ☐ Somewhat agree ☐ Strongly agree ☐ I don't know

The CPG is a well organized group.

- ☐ Strongly disagree ☐ Somewhat disagree ☐ Somewhat agree ☐ Strongly agree ☐ I don't know

Questions Regarding Core Objectives

Core Objective #1: Fostering the openness and participatory nature of the community planning process

Please rate your agreement with each of the following statements

The CPG makes adequate efforts to recruit members who are representative of all communities affected by HIV.
<input type="checkbox"/> Strongly disagree <input type="checkbox"/> Somewhat disagree <input type="checkbox"/> Somewhat agree <input type="checkbox"/> Strongly agree <input type="checkbox"/> I don't know
The CPG makes it easy for members to participate in community planning.
<input type="checkbox"/> Strongly disagree <input type="checkbox"/> Somewhat disagree <input type="checkbox"/> Somewhat agree <input type="checkbox"/> Strongly agree <input type="checkbox"/> I don't know
The CPG responds adequately to concerns about community planning from people not on the CPG.
<input type="checkbox"/> Strongly disagree <input type="checkbox"/> Somewhat disagree <input type="checkbox"/> Somewhat agree <input type="checkbox"/> Strongly agree <input type="checkbox"/> I don't know
Members of the CPG feel comfortable discussing issues openly, even when there are disagreements.
<input type="checkbox"/> Strongly disagree <input type="checkbox"/> Somewhat disagree <input type="checkbox"/> Somewhat agree <input type="checkbox"/> Strongly agree <input type="checkbox"/> I don't know

Core Objective #2: Ensuring that the community planning group(s) reflects the diversity of the epidemic in the jurisdiction, and that expertise in epidemiology, behavioral science, health planning, and evaluation are included in the process

Please rate your agreement with each of the following statements

There is an adequate mix of people infected with and affected by HIV/AIDS on the CPG.
<input type="checkbox"/> Strongly disagree <input type="checkbox"/> Somewhat disagree <input type="checkbox"/> Somewhat agree <input type="checkbox"/> Strongly agree <input type="checkbox"/> I don't know
The members of the CPG adequately reflect the populations most affected by the HIV/AIDS epidemic in the jurisdiction.
<input type="checkbox"/> Strongly disagree <input type="checkbox"/> Somewhat disagree <input type="checkbox"/> Somewhat agree <input type="checkbox"/> Strongly agree <input type="checkbox"/> I don't know
Expertise in <u>epidemiology</u> had a large enough influence on the planning process.
<input type="checkbox"/> Strongly disagree <input type="checkbox"/> Somewhat disagree <input type="checkbox"/> Somewhat agree <input type="checkbox"/> Strongly agree <input type="checkbox"/> I don't know
Expertise in <u>behavioral science</u> had a large enough influence on the planning process.
<input type="checkbox"/> Strongly disagree <input type="checkbox"/> Somewhat disagree <input type="checkbox"/> Somewhat agree <input type="checkbox"/> Strongly agree <input type="checkbox"/> I don't know
Expertise in <u>health planning</u> had a large enough influence on the planning process.
<input type="checkbox"/> Strongly disagree <input type="checkbox"/> Somewhat disagree <input type="checkbox"/> Somewhat agree <input type="checkbox"/> Strongly agree <input type="checkbox"/> I don't know
Expertise in <u>evaluation</u> had a large enough influence on the planning process.
<input type="checkbox"/> Strongly disagree <input type="checkbox"/> Somewhat disagree <input type="checkbox"/> Somewhat agree <input type="checkbox"/> Strongly agree <input type="checkbox"/> I don't know

Core Objective #3: Ensuring that priority HIV prevention needs are determined based on an epidemiologic profile and a needs assessment

Please rate your agreement with each of the following statements

The <u>epidemiologic profile</u> is useful for decision-making purposes. <input type="checkbox"/> Strongly disagree <input type="checkbox"/> Somewhat disagree <input type="checkbox"/> Somewhat agree <input type="checkbox"/> Strongly agree <input type="checkbox"/> I don't know
The plan adequately incorporates data from the <u>epidemiologic profile</u>. <input type="checkbox"/> Strongly disagree <input type="checkbox"/> Somewhat disagree <input type="checkbox"/> Somewhat agree <input type="checkbox"/> Strongly agree <input type="checkbox"/> I don't know
The <u>needs assessment</u> is useful for decision-making purposes. <input type="checkbox"/> Strongly disagree <input type="checkbox"/> Somewhat disagree <input type="checkbox"/> Somewhat agree <input type="checkbox"/> Strongly agree <input type="checkbox"/> I don't know
The plan adequately incorporates data from the <u>needs assessment</u>. <input type="checkbox"/> Strongly disagree <input type="checkbox"/> Somewhat disagree <input type="checkbox"/> Somewhat agree <input type="checkbox"/> Strongly agree <input type="checkbox"/> I don't know

Core Objective #4: Ensuring that interventions are prioritized based on explicit consideration of priority needs, outcome effectiveness, costs and cost effectiveness, theory, and community norms and values

When determining HIV prevention priorities, did members explicitly consider the items listed below?

Social and behavioral science theories	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> I don't know
Community norms and values	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> I don't know
Cost effectiveness	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> I don't know
Known effectiveness of interventions	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> I don't know
Priority needs of target populations	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> I don't know

Please rate your agreement with each of the following statements

<p>There was adequate time to comment on the comprehensive plan before it was sent to CDC.</p> <p><input type="checkbox"/> Strongly disagree <input type="checkbox"/> Somewhat disagree <input type="checkbox"/> Somewhat agree <input type="checkbox"/> Strongly agree <input type="checkbox"/> I don't know</p>
<p>The comprehensive plan adequately incorporates decisions made by the CPG.</p> <p><input type="checkbox"/> Strongly disagree <input type="checkbox"/> Somewhat disagree <input type="checkbox"/> Somewhat agree <input type="checkbox"/> Strongly agree <input type="checkbox"/> I don't know</p>
<p>There was adequate time to comment on the health department's application for funding before it was submitted to CDC.</p> <p><input type="checkbox"/> Strongly disagree <input type="checkbox"/> Somewhat disagree <input type="checkbox"/> Somewhat agree <input type="checkbox"/> Strongly agree <input type="checkbox"/> I don't know</p>
<p>The application for funding adequately incorporates decisions made by the CPG.</p> <p><input type="checkbox"/> Strongly disagree <input type="checkbox"/> Somewhat disagree <input type="checkbox"/> Somewhat agree <input type="checkbox"/> Strongly agree <input type="checkbox"/> I don't know</p>
<p>Allocation of CDC HIV prevention funds by the health department adequately incorporates priorities in the comprehensive plan.</p> <p><input type="checkbox"/> Strongly disagree <input type="checkbox"/> Somewhat disagree <input type="checkbox"/> Somewhat agree <input type="checkbox"/> Strongly agree <input type="checkbox"/> I don't know</p>

Please rate your agreement with each of the following statements

<p>The amount of time available for conducting all community planning activities is adequate.</p> <p><input type="checkbox"/> Strongly disagree <input type="checkbox"/> Somewhat disagree <input type="checkbox"/> Somewhat agree <input type="checkbox"/> Strongly agree <input type="checkbox"/> I don't know</p>
<p>The health department's HIV funds have been distributed fairly.</p> <p><input type="checkbox"/> Strongly disagree <input type="checkbox"/> Somewhat disagree <input type="checkbox"/> Somewhat agree <input type="checkbox"/> Strongly agree <input type="checkbox"/> I don't know</p>
<p>Given the money and time that has been put into community planning in my jurisdiction, I am satisfied with what has been accomplished.</p> <p><input type="checkbox"/> Strongly disagree <input type="checkbox"/> Somewhat disagree <input type="checkbox"/> Somewhat agree <input type="checkbox"/> Strongly agree <input type="checkbox"/> I don't know</p>
<p>Considering your answer to the previous question, please describe what you believe has made HIV prevention community planning in your area successful and/or problematic.</p>

What other comments do you have about the community planning process in your jurisdiction?

Thank you very much for taking the time to complete this survey!